

Data Collection Check List

	TFN Application	Tax History Report	Letter of Advice	Income Tax Return (DOD & Deceased Estate)	Testamentary Trust Return
Primary Documents					
Tax File Number		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Probate (<i>Certified</i>)	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Will	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Statement of Assets & Liabilities			<input type="checkbox"/>	<input type="checkbox"/>	
Death Certificate (<i>Certified</i>)	<input type="checkbox"/>				
Date of Birth (for Individuals)		<input type="checkbox"/>	<input type="checkbox"/>		
Executor details (<i>DOB & TFN</i>)	<input type="checkbox"/>				
Secondary Documents (if applicable)					
Prior Year Tax Return				<input type="checkbox"/>	<input type="checkbox"/>
Prior Year Notice of Assessment		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
PAYG /PAYG Super Summaries				<input type="checkbox"/>	
Bank Statements				<input type="checkbox"/>	<input type="checkbox"/>
Trust A/c Statements				<input type="checkbox"/>	<input type="checkbox"/>
Dividends				<input type="checkbox"/>	<input type="checkbox"/>
Managed Funds				<input type="checkbox"/>	<input type="checkbox"/>
Rental Summaries				<input type="checkbox"/>	<input type="checkbox"/>
Asset Cost Bases				<input type="checkbox"/>	<input type="checkbox"/>
Asset Disposals				<input type="checkbox"/>	<input type="checkbox"/>
Accommodation Bonds				<input type="checkbox"/>	
Funeral Bonds				<input type="checkbox"/>	
Tax Fees/Expenses				<input type="checkbox"/>	<input type="checkbox"/>
Confirmation of:					
Beneficiaries – Non resident ?				<input type="checkbox"/>	
Beneficiaries – Tax exempt ?				<input type="checkbox"/>	
Main residence at Date of Death ?				<input type="checkbox"/>	
Tax Dependants for Super ?				<input type="checkbox"/>	
Foreign assets				<input type="checkbox"/>	<input type="checkbox"/>

Scan documents and email to: estates@bnrpartners.com.au

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